TOWN OF CLEVELAND | February 10, 2025 6:00 P.M. | REGULAR MEETING

CALL TO ORDER	Mayor Phifer called the meeting to order at 6:00 p.m.
PLEDGE	Mayor Phifer led the pledge of allegiance to the flag.
INVOCATION	Mayor Phifer asked for a moment of silence.
BOARD PRESENT	The following members of the Board were present: Mayor Patrick Phifer, Mayor Pro Tem Travis Summitt, Commissioners John Bradford, Jeanette Rankin, and Wilson Holloway.
BOARD ABSENT	Commissioner Gerald Osborne.
STAFF PRESENT	Town Clerk Kelly Rodgers, Finance Officer Rebekah Brown & Police Chief Jon Jessop.
STAFF ABSENT	None.
PUBLIC COMMENTS	Riley Oates from SBA, US Small Business Administration, spoke to the board about relief money available for damage from Hurricane Helene. DeAnn Hager, expressed concerns with growth in town.
MINUTES	On motion of Mayor Pro Tem Summitt the minutes of the regular meeting on January 13, 2025, were approved. The motion was seconded by Commissioner Rankin with all voting in favor.
MINUTES	On motion of Mayor Pro Tem Summitt the minutes of the closed session on January 13, 2025, were approved. The motion was seconded by Commissioner Rankin with all voting in favor.
MINUTES	On motion of Mayor Pro Tem Summitt the minutes of the special meeting on February 4, 2025, were approved. The motion was seconded by Commissioner Rankin with all voting in favor.
POLICY	On motion of Mayor Pro Tem Summitt the revises made to the Certification Policy were approved. The motion was seconded by Commissioner Rankin with all voting in favor. *(attached)*
PUBLIC HEARING	The public hearing was opened at 6:17pm. No one was present to speak. The public hearing was to review a site plan for 725 Kesler Road. Site plan shows where Joseph Leszezynki plans to place 2 lean-tos. The public hearing was closed at 6:17pm. Motion made by Mayor Pro Tem Summitt to approve the site plan as presented. The motion was seconded by Commissioner Holloway.
PUBLIC HEARING	On motion of Mayor Pro Tem Summitt, a public hearing was set for March 10, 2025 to review a text amendment to the Park Ordinance. The motion was seconded by Commissioner Holloway - all voting in favor.
URBAN ARCHERY	Motion made by Mayor Pro Tem Summitt to approve the Urban Archery season for January 10 – February 15, 2026. The motion was seconded by Commissioner Holloway – all in favor.

SURVEY	Motion made by Mayor Pro Tem Summitt to approve the invoice from Shulenburger Surveying Company for $16,200.00 to survey Mimosa Street. Seconded by Commissioner Bradford – all in favor.
FIRE DEPT CONTR.	Item tabled. No motion made.
CCVFD PAYMENT	Motion made by Mayor Pro Tem Summitt to approve $27,270.72 to Cleveland Volunteer Fire Department as second installment of the contract. Seconded by Commissioner Holloway, all in favor.
GRANT INQUIRY	Motion made by Mayor Pro Tem Summitt to approve $9,500 to Brown-Auman Inc to do grant inquiries only for the Town of Cleveland. No contract presented. Commissioner Bradford & Commissioner Holloway did not vote. Seconded by Commissioner Rankin, all in favor.
GRANT RFP	Mayor Pro Tem Summitt makes a motion to accept the RFP for a grant writer as presented. Seconded by Commissioner Rankin, all in favor.
ROWAN CHAMBER	Motion made by Mayor Pro Tem Summitt to approve $1,500.00 for the Rowan County PIP Meeting on March 20, 2025. Motion was seconded by Commissioner Rankin with all voting in favor.
WESTERN NC	Motion made by Mayor Pro Tem Summitt to approve being a drop-off for Western NC Relief. Seconded by Commissioner Bradford, all voting in favor.
BANK DRAFT	Motion made by Mayor Pro Tem Summitt to approve accepting bank drafts as payments for utilities. The Town will encumber the .20 cent fee. Seconded by Commissioner Bradford, all in favor.
INFRASTRUCTURE	Motion made by Mayor Pro Tem Summitt to approve the extra $220 to Infrastructure Solutions Group INC for the rental of the sewer jetter. Seconded by Commissioner Rankin, all in favor.
LANDSCAPING	Motion made by Mayor Pro Tem Summitt to approve landscaping contract with Tim Johnson Landscaping for $6,740.50. Seconded by Commissioner Rankin, all in favor.
IAM GIS CONTRACT	Motion made by Mayor Pro Tem Summitt to approve the contract with IAM GIS for $4,725.00. Seconded by Commissioner Holloway, all in favor.
GOPHER UTILITIES	Motion made by Mayor Pro Tem Summitt to approve an invoice for $4,404.12 to Gopher Utilities. Seconded by Commissioner Bradford, all in favor.
SPINNAKER	Motion made by Mayor Pro Tem Summitt to approve the quote from Spinnaker for $55,219.23. This is for the water & sewer taps located at 210 Academy Street. Seconded by Commissioner Bradford, all in favor.
CLOSED SESSION	Motion made by Mayor Pro Tem Summitt to go into closed session NCGS 143.318.11(a)(3) at 7:14 pm. Motion made by Commissioner to go back into open session at 7:32 pm.
NEW/OTHER BUS	Motion made by Mayor Pro Tem Summitt to accept the Tablet Policy. Seconded by Commissioner Holloway – all in favor.

BOARD REPORTS Commissioners gave reports on their departments.

ADJOURN The meeting adjourned at 7:48 p.m. by motion of Mayor Pro Tem Summitt – all in favor.

_____
Patrick Phifer, Mayor

_____
Travis Summitt, Mayor Pro Tem

_____
John Bradford, Commissioner

_____
Jeanette Rankin, Commissioner

_____
Gerald Osborne, Commissioner

_____
Wilson Holloway, Commissioner

_____
Kelly Rodgers, Town Clerk

2-10-25